

Project Manager

Do You Like a Challenge?

Capital One® is an innovative leader. Driving the realization of all those great ideas is the project manager. In this central role, you'll work with all parts of the organization to ensure our systems and associates are ready, our processes are sound, and we're poised for success. With tactical skill, you'll manage multiple business projects—assuming chief responsibility for schedules, budgets and resources. You'll maintain project documentation, and you'll facilitate communications with internal and external partners. Diverse, challenging and lively, it's a job where every day offers opportunity to learn, grow and advance.

Project Management Development Program

You'll begin your career with the support of our 18-month Project Management Development Program. With a cohort of your peers, you'll develop world-class project management skills—our approach fully aligns with the best practices held by the internationally recognized Project Management Institute. You'll hone your proficiencies using the newest IT tools and software. And you'll work with teams across the company, on a variety of projects that provides broad exposure to the financial services industry.

These on-the-job experiences are complemented with mentorship by senior associates, personalized training and career pathing through our award-winning Capital One University, and regular networking opportunities with peers and executives. Plus, you'll have support from our PM Council, an enterprise-wide body that guides and advocates on behalf of the project management job family.

Responsibilities:

- Lead cross-functional teams to deliver key business initiatives, including product rollouts, new Internet and mobile capabilities, and customer experience enhancements
- Develop and manage project schedules, budgets and resources
- Deliver project-related communications and status updates
- Manage customer relationships
- Identify and manage risks, assumptions, dependencies and escalations on projects

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Preferred Qualifications

- Degree in a quantitative major, including business, economics, mathematics, finance or engineering
- Strong quantitative, analytical, problem solving and conceptual skills
- Strong interpersonal, leadership and communication skills
- Ability to work in a fast-paced, collaborative environment
- Strong organizational skills

What Our Project Managers Are Saying:

“Capital One makes the transition from college life to the professional world incredibly easy. From day one I’ve been surrounded by intelligent, motivated people who genuinely care about guiding me down the best path. And I’ve been supported by a culture that embraces workplace flexibility. Having a flexible schedule, the ability to work from home, and the most up-to-date technology has enabled me to balance doing great work and managing life outside of work.”

—Rob, IT Process Manager, University of Virginia 2010

“If you want to learn and pursue a career in project management, Capital One is a great place to achieve your goals. The company truly values the PM discipline and ensures that associates acquire the skills necessary to grow and succeed. The experience I’ve gained in my journey from new hire to certified Project Management Professional to my current role as a Senior Project Manager has proven invaluable.”

—Devin, Compliance and Operational Risk, Norfolk State University 2000

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